

Information Requested by SCRB as per Section 4(1)(b) of RTI Act 2005

Procedure followed in decision making process including channels of supervision and accountability

4(1)(b) 3,4,5,6,7

Name of Unit : DISTRICT POLICE OFFICE, KOLLAM CITY Date: 06/2018

Subject/Issue/ Event dealt with	Channels of Supervisors		Norms said by it for discharge of functions	Rules/Regulation/ Instruction/ Manuals/ Records used by officers for discharging its functions	Statement of categories of documents that are held by or under control	Any other information
	Action taken Office (Designation)	Supervisory Officers (Designation)				
Crimes	SHO	CI/ACP	Cr PC & IPC	PSO	PSO	Nil
Establishment	AA	DPC, Kollam	KSR	MOP	MOP	
Leave	AA	DPC, Kollam	KSR	MOP	MOP	
Accounts	AO	DPC, Kollam	KSR,KFC,KAC,KTC	MOP	MOP	
Bill	AO	DPC, Kollam	KSR,KFC,KAC,KTC	MOP	MOP	
Petitions, PR	ACP Admn	DPC, Kollam	CrPC, IPC,	KSSR, PSO & KPDIP	KSSR, PSO & KPDIP	
Construction	Manager	DPC, Kollam	KFC, KTC, KSR	MOP	MOP	
General	ACP Admn	DPC, Kollam	KFC, KTC, KSR	MOP	MOP	

Signature with Date :

Name : N Rajan
 Designation : State Public Information Officer,
 District Police Office, Kollam City